

APPROVE CREATION OF CREDIT FOR PRIOR LEARNING POLICY

WHEREAS, Finger Lakes Community College desires to better serve adult learners, including veterans, older adults, and students from disadvantaged backgrounds; and

WHEREAS, Finger Lakes Community College strategic planning priorities include directing more resources toward these learners; and

WHEREAS, the SUNY Board of Trustee resolution that regulates the award of academic credit strongly encourages campuses to maximize opportunities for the Award of Academic Credit by Evaluation in order to further completion, economic mobility, and other measures of student success; and

WHEREAS, Finger Lakes Community College’s Academic Senate unanimously approved the Credit for Prior Learning Policy on April 4, 2024;

NOW, BE IT RESOLVED, that the Finger Lakes Community College Board of Trustees does hereby approve said policy.

Approved by the FLCC Board of Trustees at the meeting on May 1, 2024.

May 1, 2024
Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on May 1, 2024 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 1st day of May 2024.

Penny Hamilton, Assistant Secretary of the Board

ADJUST THE FINGER LAKES COMMUNITY COLLEGE PROFESSIONAL SERVICE POSITIONS ROSTER

WHEREAS, Finger Lakes Community College has updated its position roster that lists position titles determined by the Finger Lakes Community College Board of Trustees in the professional service as defined by §6306 (2) of New York State Higher Education Law as approved by the Chancellor of the State University of New York, and;

WHEREAS, the following is a *new* job description for Finger Lakes Community College:

New Title

Digital Communications Specialist (April 2, 2024)

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby requests that the roster of professional service positions be adjusted in the manner described herein.

Approved by the FLCC Board of Trustees at the meeting on May 1, 2024

May 1, 2024
Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

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Penny Hamilton, Assistant Secretary of the Board

**APPROVE A CONTRACT WITH CANUSIA, INC. FOR CONCURRENT ENROLLMENT
REGISTRATION SOFTWARE PACKAGE FOR GEMINI**

WHEREAS, Finger Lakes Community College has determined that there is a need for concurrent enrollment registration software that interfaces with FLCC's native software systems to provide a comprehensive management system for Gemini registration and program management modules; and

WHEREAS, the College has identified a need to obtain concurrent enrollment registration software in order to create more efficient processes in registration; increase enrollment; and providing data safeguards; and

WHEREAS, through a review of vendor platforms, quotes and discussions with other institutions withing NYS it was identified that Canusia software be recommended to fulfill the need at FLCC; and

WHEREAS, Canusia is the owner of, or has acquired rights to algorithms, software, proprietary business processes and proprietary documentation titled CEP Manager Software that includes software modules that manages aspects of concurrent enrollment programs in colleges and universities, and

WHEREAS, the college administration wishes to enter into agreement with Canusia for a two year term beginning May 1, 2024 through April 30, 2026; and

WHEREAS, the cost for the two year term is as follows:

May 1, 2024 though April 30, 2025 at a cost of \$35,000

May 1, 2025 though April 30, 2026 at a cost of \$35,000

WHEREAS, the FLCC Board of Trustees Finance and Facilities Committee has reviewed and approved this resolution;

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby grants authority to the Vice President of Administration and Finance to approve an agreement with Canusia Inc. 7635 Somerset Ln, Manlius, NY 13104 to install, customize, and implement the Canusia software system that will serve as the mechanism for FLCC's concurrent enrollment program, Gemini, registration and program management for a two year term from May 1, 2024 through April 30, 2026 at a cost of \$35,000 per year.

BE IT FURTHER RESOLVED, certified copies of this resolution be sent to the FLCC Vice President of Administration and the Provost Vice President of Academic and Student Affairs.

Approved by the FLCC Board of Trustees at the meeting on May 1, 2024

May 1, 2024

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the forgoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on May 1, 2024 and entered into the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my and this 1st day of May 2024.

Penny Hamilton, Assistant Secretary of the Board

APPROVAL AND ADOPTION OF THE 2024 FINGER LAKES COMMUNITY COLLEGE FACILITIES MASTER PLAN

WHEREAS, a Master Plan Steering Committee was established representing Finger Lakes Community College, the FLCC Board of Trustees and Ontario County to provide oversight throughout the process to create the 2024 FLCC Facilities Master Plan; and

WHEREAS, The Master Plan Steering Committee retained the firm of LaBella Associates to prepare the 2024 Facilities Master Plan outlining short and long-term maintenance needs, facility remodeling, and facility changes recommended to align FLCC's facilities with the needs of the community it serves as described in the College's mission statement and strategic plan, a copy of which is on file with the Clerk of this Board; and

WHEREAS, the 2024 Facilities Master Plan will enable SUNY and the Ontario County sponsor to anticipate the College's long-range capital needs for funding purposes; and

WHEREAS, the 2024 Master Plan has been prepared in direct support of the goals and objectives of the Finger Lakes Community College Strategic Plan; and

WHEREAS, the College President, after extensive consultation with the Master Plan Steering Committee, architects from LaBella Associates, the College Administration and various stakeholders recommends FLCC Board of Trustees' acceptance of the 2024 Facilities Master Plan;

NOW, THEREFORE BE IT RESOLVED, that the Finger Lakes Community College Board of Trustees hereby accepts the College's 2024 Facilities Master Plan.

Approved by the FLCC Board of Trustees at the meeting on May 1, 2024

May 1, 2024
Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the Resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on May 1, 2024, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 1st day of May 2024.

Penny Hamilton, Assistant Secretary of the Board

APPROVE FINGER LAKES COMMUNITY COLLEGE

2024 STRATEGIC PLAN GRANTS

WHEREAS, the Finger Lakes Community College Board of Trustees approved the 2023-2028 Strategic Plan: Forward Together on August 1, 2023;

WHEREAS, the Finger Lakes Community College Board of Trustees has a long history, dating to 2013 of designating funds for strategic plan grants in support of the College’s implementation of strategic plans;

WHEREAS, the Finger Lakes Community College Board of Trustees resolved on September 7, 2023, to utilize Covid Stimulus funds as strategic funds;

WHEREAS, the 2+2 committee was designated to review grant proposals submitted from members of the FLCC community and reviewed the proposals using a rubric approved by the Board of Trustees, and that the 2+2 committee has concluded this process and has forwarded its recommendations to the Governance Executive Committee;

WHEREAS, the Governance Executive Committee reviewed the recommendations from the 2+2 committee and voted to endorse these recommendations listed below;

Project	Applicant	Funding Amount
Using iWorx Human Physiology Kits to Improve Student Outcomes	Jeremy Tiermini	\$29,725.00
Virtual Production Stage	Paul Engin	\$3,000
FLCC Zero Cost Degree Program	Sarah Moon	\$150,000.00
Enhanced Support for Student Well-being	Janette Aruck and Teresa Daddis	\$16,500.00
Anatomage Tables	Melissa Miller	\$100,000.00
Advisory Board Enrichment	Linda Cunningham	\$15,381.56
FLCC Alumni Engagement	Michelle Robbins and Laura Alishauskas	\$6,500
GIS Lab	Patty Rockwell	\$27,000.00
FLCC CAPS Program	Jackie Tiermini	\$34,973.00
Total		\$381,579.56

WHEREAS, Dr. Nye, based on the work of the 2+2 committee and the endorsement from the Governance Executive Committee, requests your approval of the 2024 Strategic Plan Grants;

NOW, THEREFORE BE IT RESOLVED that the FLCC Board of Trustees hereby approves the FLCC 2024 Strategic Plan Grants.

Approved by the FLCC Board of Trustees at the meeting on May 1, 2024.

May 1, 20234

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on May 1, 2024, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 1st day of May 2024.

Penny Hamilton, Assistant Secretary of the Board

RESOLUTION OF APPRECIATION TO TRUSTEE NITA SCHUMACHER

WHEREAS, Nita Schumacher was elected by the student body of Finger Lakes Community College to serve as Student Trustee; and

WHEREAS, Nita Schumacher has competently served Finger Lakes Community College as the student representative on the Board of Trustees from October 5, 2022 through May 20, 2023; and

WHEREAS, Nita Schumacher served a second term as the student representative on the Board of Trustees from May 20, 2023-May 18, 2024; and

WHEREAS, Nita Schumacher was always conscientiousness in her role as Student Trustee. She has been considerate of student related topics discussed at the Board of Trustees level and offered valuable insight and perspective; and

WHEREAS, Nita Schumacher represented the Education and Planning Committee of Board of Trustees in the absence of the Chair of that committee as requested; and

WHEREAS, Nita Schumacher presented as a well-informed ambassador through her participation with SUNY and NYCCT Student Trustee meetings on behalf of the College; and

WHEREAS, in her role as Student Trustee, Nita Schumacher represented the entire student body in a professional and thoughtful manner;

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees expresses its sincere appreciation to Nita Schumacher for her dedicated service to Finger Lakes Community College and to students attending Finger Lakes Community College.

Approved by the FLCC Board of Trustees at the meeting held on May 1, 2024

May 1, 2024

Date

Mary Joan Geise, Board Chair

Rich Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on May 1, 2024, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 1st day of May 2024.

Penny Hamilton, Assistant Secretary of the Board



**APPROVE MAY 24, 2025, AS THE DATE
OF THE 57th COMMENCEMENT CEREMONY
FOR FINGER LAKES COMMUNITY COLLEGE**

WHEREAS, in compliance with NYS Education Law, §355 (1) (e), Part 604, the Finger Lakes Community College Board of Trustees has the authority to designate the official day of the Finger Lakes Community College Commencement Ceremony; and

WHEREAS, it is the intention of the Finger Lakes Community College Board of Trustees to designate the fourth Saturday of the month of May 2025 as the official day for the 57th Finger Lakes Community College Commencement Ceremony in conformance with the days of instruction required by the approved 2024- 2025 academic calendar;

NOW, THEREFORE BE IT RESOLVED that the FLCC Board of Trustees hereby designates Saturday, May 24, 2025, as the official date for the 57th Finger Lakes Community College Commencement ceremonies.

Approved by the FLCC Board of Trustees at the meeting on May 1, 2024

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

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Penny Hamilton, Assistant Secretary of the Board

APPROVE FLCC BOARD OF TRUSTEES EMERITUS TRUSTEE POLICY

WHEREAS, The Finger Lakes Community College Development Committee of the Finger Lakes Community College Board of Trustees developed a policy related to Emeritus Trustee Policy;

WHEREAS, The Finger Lakes Community College Development Committee reviewed the policy and recommends the policy to be put forth for approval by the Board of Trustees at the Finger Lakes Community College Board of Trustees Meeting for May 1, 2024;

NOW, THEREFORE BE IT RESOLVED, that the Finger Lakes Community College Board of Trustees does hereby approve the Emeritus Trustee Policy effective May 1, 2024.

Approved by the FLCC Board of Trustees at the meeting on May 1, 2024.

May 1, 2024
Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on May 1, 2024 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 1st day of May 2024.

Penny Hamilton, Assistant Secretary of the Board

APPROVE FLCC BOARD OF TRUSTEES GENERAL AND ETHICAL STANDARDS FOR TRUSTEES POLICY

WHEREAS, The Finger Lakes Community College Development Committee of the Finger Lakes Community College Board of Trustees developed a policy related to General and Ethical Standards for Trustees Policy;

WHEREAS, The Finger Lakes Community College Development Committee reviewed the policy and recommends the policy to be put forth for approval by the Board of Trustees at the Finger Lakes Community College Board of Trustees Meeting for May 1, 2024;

NOW, THEREFORE BE IT RESOLVED, that the Finger Lakes Community College Board of Trustees does hereby approve the General and Ethical Standards for Trustees Policy effective May 1, 2024.

Approved by the FLCC Board of Trustees at the meeting on May 1, 2024.

May 1, 2024
Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on May 1, 2024, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 1st day of May 2024.

Penny Hamilton, Assistant Secretary of the Board

**RESOLUTION TO APPROVE AN EMPLOYMENT CONTRACT
BETWEEN ROBERT K. NYE, Ph.D.
PRESIDENT, FINGER LAKES COMMUNITY COLLEGE
AND
THE BOARD OF TRUSTEES OF FINGER LAKES COMMUNITY COLLEGE**

WHEREAS, the Board of Trustees of Finger Lakes Community College has reviewed the performance of Dr. Robert K. Nye in the capacity as President of Finger Lakes Community College; and

WHEREAS, the Board of Trustees is very pleased with President Nye’s performance as manager, educational leader and a community leader; and

WHEREAS, the Board of Trustees takes particular note of the President’s effective working relationship with the College’s sponsor, Ontario County; relationships in the community, which reflects positively on the college; his successful efforts to bring the college community (faculty, administration, staff, students and Boards) together forging a team approach to problem solving; his open communication with the Board of Trustees; positive relations with SUNY; and his commitment to carrying out the objectives as stated in the college’s strategic plan adopted by the Board of Trustees;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Finger Lakes Community College is pleased to recognize the achievements of President Nye by approving the continuation of a contract agreement for the period July 1, 2024 through June 30, 2027.

Approved by the Board of Trustees at the regular meeting on May 1, 2024.

May 1, 2024

Date

Mary Joan Geise, Board Chair

Richard Russell, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the Resolution duly adopted by the Board of Trustees of the said Finger Lakes Community College sponsored by Ontario County at their regular meeting held on the 1st day of May 2024 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness where of I have hereunto set my hand this 1st day of May 2024.

Penny M. Hamilton, Assistant Secretary of the Board